



August 29th, 2018

RE: Temporary Suspension of 2017 Reporting Requirements Under Article 12 of the San Diego Unified Port District Code - Required Reporting Of Utility Usage on Tidelands

Dear Port Utility Account Holders¹:

In follow up to the Board Presentation and Direction to staff on July 17, 2018 on *Article 12 of the San Diego Unified Port District Code - Required Reporting Of Utility Usage on Tidelands and Options to Increase the Efficiency and Reliability of Energy Usage Data for Climate Action Plan Management Item 23. File No. 2018-0271*, under the authority of the Executive Director, the District will temporarily suspend 2017 reporting requirements.

This is a result of new technical issues with San Diego Gas & Electric's (SDG&E) process for populating data into Portfolio Manager and new developments with State Benchmarking, Assembly Bill 802, creating duplicative reporting processes for energy usage.

At this time, Port staff is pursuing alternative methods to streamline the process and obtain energy data directly from SDG&E. The 2017 reporting requirements and future reporting requirements will be revisited when staff returns to the Board before the end of calendar year 2018.

Port staff will continue to provide Portfolio Manager resources, as well as assistance to any tenants reporting under the State Benchmarking, Assembly Bill 802. Additional information is available on the [Port Website](#) under tenant resources or by contacting tenantsupport@portofsandiego.org.

If you have any questions regarding this letter, please direct your calls to Planning and Green Port department staff at 619-686-6254.

Best Regards,

A handwritten signature in blue ink that reads "Jason H. Giffen".

Jason H. Giffen
Assistant Vice President

¹ "Utility Account Holder" means an entity or person, as defined by California Public Resources Code Section 25116 or successor legislation, who has an account with any provider of Utilities that is separately metered