SAN DIEGO UNIFIED PORT DISTRICT
POLICY STATEMENT PURSUANT TO
THE FEDERAL
DRUG-FREE WORKPLACE ACT OF 1988

The unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance or illegal drug is prohibited in the workplace. Violation of this policy will result in discipline, up to and including termination, even for a first violation.

As the Unified Port District is a recipient of Federal Grants and contacts with agencies of the Federal Government, as a condition of employment all District employees shall:

1. abide by the terms of this Policy Statement, and
2. notify the District of any criminal drug statute conviction for a violation occurring in the workplace no later than 5 days after such a conviction.

For the purposes of this policy, “controlled substance” means a controlled substance as listed in schedules I through V of section 202 of the Controlled Substances Act (21 U.S.C. 812), and as further defined by regulation at 21 C.F. R. 1308.11 through 1308.15 and “illegal drug” means any drug: (a) which is not legally obtainable or (b) which is legally obtainable but has not been legally obtained. The term includes prescribed drugs not legally obtained and prescribed drugs not being used for prescribed purposes (i.e. drug obtained with a prescription is not legally obtained).

Copies of the schedules and regulations are available for review through the Personnel Department.

Information on community Employee Assistance Programs for drug counseling is available through the Personnel Department.

EMPLOYEE ACKNOWLEDGEMENT OF RECEIPT

I hereby acknowledge receipt of a copy of the Policy Statement set forth above. I understand that I am responsible to abide by the terms of this policy and that I must comply with the policy in all respects.

________________________________________________________________________
Date

________________________________________________________________________
Employee Signature