



TENANT PERCENT FOR ART APPLICATION

Application Date: [][] - [][] - [][][][]

District Tenant Name (per Lease): _____
District Tenant Business Name (dba): _____
Authorized Tenant Signature: _____

Tenants shall comply with Board Policy No. 608 regarding the inclusion of artworks in San Diego Unified Port District (District) tenant improvements. All category 3 Tenant Project Plan applicants with projects \$5,000,000 or more must complete all sections of the Tenant Percent for Art application.

If applicant is other than District tenant, this box must be checked and District Tenant authorization below is required for an agent to act on tenant's behalf in all matters relating to this Tenant Percent for Art Application.

Statement of Authorization: I hereby authorize _____ (full name) to act on behalf of the above District Tenant in the processing of this application.

Applicant's Signature (must be signed by applicant, not authorized agent) _____ Title _____

TENANT OR AUTHORIZED AGENT INFORMATION

First Name _____ Last Name _____ Work Phone [][][] - [][][][]
Company _____ Title _____ Cell Phone [][][] - [][][][]
Mailing Address _____ Fax Number [][][] - [][][][]
City _____ State _____ Zip code _____
Email address _____

TENANT PERCENT FOR ART INFORMATION

This application is the first step in gathering the necessary information in determining the allocation and process for your fulfillment of the Tenant Percent for Art requirement.

Project Description: _____ (Project description as identified in Tenant Project Application)
Project Type: _____ (Project type as identified in Tenant Project Application) Project Category: 3
Start Date: _____ (Estimated construction start date)

Estimated Project Cost (include current estimate for all hard and soft costs for project as outlined on page 1 of the Tenant Project Plan Application): \$ _____
Estimated FF&E Cost (include current estimate for furnishings, fixtures and equipment costs for project only): \$ _____
Subtract FF&E Cost from Project Cost. This is your adjusted estimated Project Cost: \$ _____
Calculate one percent (1%) of your adjusted estimated Project Cost. This is your Tenant Percent for Art allocation: \$ _____

Project Location: _____ (Street Address, other location description)
_____ (City)

If you have questions, please call (619) 686-6465, or send an email to: ywise@portofsandiego.org.