



**PORT OF SAN DIEGO  
 ENVIRONMENTAL SERVICES DEPARTMENT  
 3165 PACIFIC HWY  
 SAN DIEGO, CA 92101  
 (619) 686-6254**

**Complaint No:** \_\_\_\_\_

**IC/ID  
 INVESTIGATION REPORT**

**RESPONSE TIME:**

1-6HRS      12HRS  
 24HRS      48HRS  
 OTHER \_\_\_\_\_

**DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**INVESTIGATOR:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**SITE LOCATION:** \_\_\_\_\_ **PARCEL NO:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_ **GPS: LAT** \_\_\_\_\_ **LONG** \_\_\_\_\_

**DESCRIPTION OF DISCHARGE:** \_\_\_\_\_

Hazardous      Odor \_\_\_\_\_      Color \_\_\_\_\_      Health Threat  
 Stains or Residue: \_\_\_\_\_      Corrosion/Deterioration of Contacted Surface

**SUBSTANCES INVOLVED:**      Soil/Sediment      Oil/Grease      Organic Matter      Sewage  
 Fuel (Gas/Diesel/Jet A)      Chemicals \_\_\_\_\_      Other \_\_\_\_\_

**TIME OF DISCHARGE:** \_\_\_\_\_ **ESTIMATED VOLUME OF DISCHARGE:** \_\_\_\_\_

**DISCHARGE DIRECTLY INTO RECEIVING WATERS:**      YES      NO

**INCIDENT OCCURRED:**      ON LAND      IN WATER      IN AIR

**INVESTIGATION DETAILS:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**PHOTOS TAKEN:**      YES      NO [include photos in database]  
**DETAILS:** \_\_\_\_\_

**FIELD TESTING:**      YES      NO      **SAMPLES COLLECTED:**      YES      NO  
**DETAILS:** \_\_\_\_\_

**OTHER AGENCIES CONTACTED:**     Harbor Police     Coast Guard     HazMat Team     RWQCB     EPA  
     Dept of Fish & Game     County Env. Health Services     Other \_\_\_\_\_

**REASON FOR INVESTIGATION:**     Discharge/Spill Response     Citizen Complaint     Sewage Spill  
     Dry Weather Follow-up     Visual Monitoring     Construction Concern     Industrial Concern

**RESPONSIBLE PARTY**

PORT OF SAN DIEGO      PORT CONTRACTOR      OTHER  
TENANT      TENANT CONTRACTOR

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

RESPONSIBLE PARTY NOTIFIED:    YES    NO    **REPEAT VIOLATION**

CORRECTIVE ACTION REQUIRED:    YES    NO    DISCHARGE STOPPED:    YES    NO

CORRECTIVE ACTION TO BE TAKEN : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**OUTREACH MATERIAL DISTRIBUTED:**

None    General Information    BMP Document    Construction Packet    Industrial Packet  
Boaters Handbook    Marina Packet

**ENFORCEMENT:**                    None    Verbal Warning

CEASE and DESIST ORDER:    Verbal    Written    NOTICE & ORDER:    Verbal    Written

OTHER ENFORCEMENT ACTIONS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**FOLLOW UP VISIT**

DATE: \_\_\_\_\_                    TIME: \_\_\_\_\_                    INVESTIGATOR'S INITIALS: \_\_\_\_\_

DISCHARGE STOPPED:    YES    NO    PROPER CLEAN-UP ACTION TAKEN:    YES    NO  
Explain No answers: \_\_\_\_\_  
\_\_\_\_\_

FURTHER ACTION REQUIRED:    YES    NO

ADDITIONAL FOLLOW UP VISIT(S) REQUIRED:    YES    NO

DETAILS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_