

RESOLUTION 2020-071

RESOLUTION AUTHORIZING AMENDMENT NO. 2 TO AGREEMENTS WITH PHOENIX BUSINESS, INC. DBA PHOENIX BUSINESS CONSULTING, SAGE GROUP CONSULTING, INC., NH BRANDT, INC., V3IT CONSULTING, INC., LABYRINTH SOLUTIONS, INC. DBA LSI CONSULTING AND QSI, INC. TO PROVIDE AS NEEDED SAP LEVEL 3 SUPPORT SERVICES, INCREASING THE AGGREGATE MAXIMUM EXPENDITURE UNDER SUCH AGREEMENTS BY A TOTAL AMOUNT OF \$350,000 TO A NEW AGGREGATE NOT-TO-EXCEED AMOUNT OF \$1,850,000 AND EXTENDING THE TERM OF EACH OF THE AGREEMENTS THROUGH 10/31/2021. FUNDS FOR FY2021 ARE BUDGETED IN THE TECHNOLOGY MANAGEMENT PROGRAM EXPENSE. FUNDS REQUIRED FOR FUTURE FISCAL YEARS WILL BE BUDGETED IN THE APPROPRIATE FISCAL YEAR, SUBJECT TO BOARD APPROVAL UPON THE ADOPTION OF EACH FISCAL YEAR'S BUDGET.

WHEREAS, the San Diego Unified Port District (District) is a public corporation created by the legislature in 1962 pursuant to Harbors and Navigation Code Appendix 1, (Port Act); and

WHEREAS, the Board of Port Commissioners (BPC) adopted BPC Policy No. 110 to establish a policy governing the processing and administration of public projects, consulting and service agreements, the purchasing of supplies, materials, and equipment, and grants; and

WHEREAS, on November 17, 2015, following a competitive bidding process, the Board of Port Commissioners (Board) authorized agreements between the District and eight information technology consulting firms: Phoenix Business, Inc., dba Phoenix Business Consulting; Sage Group Consulting, Inc.; RJT CompuQuest, Inc.; NH Brandt, Inc.; V3iT Consulting, Inc.; PAS Software Services, Inc.; Labyrinth Solutions, Inc., dba LSI Consulting; and QSI, Inc. for "As-Needed SAP Level 3 Support Services"; and

WHEREAS, the District selected these firms based upon interviews of responsive bidders to Request for Qualifications number 15-31 (RFQ 15-31); and

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WHEREAS, the agreements originally had a combined maximum expenditure limit of \$1,250,000; and

WHEREAS, all eight agreements were first amended in 2019 to increase the aggregate maximum expenditure under such agreements by \$250,000 to \$1,500,000; and

WHEREAS, under the agreements, the firms provided a wide range of professional consulting services to support the District's enterprise resource planning (ERP) system, SAP; and

WHEREAS, the agreements enabled the District to upgrade, enhance, or otherwise refresh its Business Warehouse, Financials, Cost Accounting, Funds Management for Public Sector, Procurement, Project System, Plant Maintenance, Sales and Distribution and Human Capital Management systems; and

WHEREAS, additionally, new modules such as Concur, Fiori, SuccessFactors and BenefitFocus were implemented leveraging these agreements; and

WHEREAS, staff had prepared the elements of a competitive process to replace the existing agreements; and

WHEREAS, due to the impact of the COVID-19 pandemic on the District's fiscal year 2021 budget and staff resource constraints, this process was placed on hold; and

WHEREAS, staff recommends authorizing Amendment No. 2 to the agreements with Phoenix Business, Inc., dba Phoenix Business Consulting; Sage Group Consulting, Inc.; NH Brandt, Inc.; V3iT Consulting, Inc.; Labyrinth Solutions, Inc., dba LSI Consulting; and QSI, Inc., which will sustain the District portfolio of technology initiatives until a new competition is completed, increasing the aggregate maximum expenditure under such agreements by \$350,000 for a new aggregate not-to-exceed amount of \$1,850,000 and extending the term of such agreements through October 31, 2021; and

WHEREAS, the agreement with PAS Software Services, Inc. will not be amended due to lack of responsiveness; and

WHEREAS, the agreement with RJT CompuQuest, Inc. will not be amended because the company was recently acquired and staff decided not to move forward in light of the ownership change; and

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WHEREAS, the District may terminate any of the agreements without cause upon giving thirty (30) days' written notice and paying unpaid fees earned through the termination date.

NOW, THEREFORE, BE IT RESOLVED by the Board of Port Commissioners of the San Diego Unified Port District, that the Executive Director or her designated representative is hereby authorized to enter into Amendment No. 2 to the agreements with Phoenix Business, Inc., dba Phoenix Business Consulting; Sage Group Consulting, Inc.; NH Brandt, Inc.; V3iT Consulting, Inc.; Labyrinth Solutions, Inc., dba LSI Consulting; and QSI, Inc., increasing the aggregate maximum expenditure under such agreements by \$350,000 for a new aggregate not-to-exceed amount of \$1,850,000 and extending the term of each of the agreements through October 31, 2021.

APPROVED AS TO FORM AND LEGALITY:
GENERAL COUNSEL

David Jones

By: Assistant/Deputy

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 18th day of August 2020, by the following vote:

AYES: Bonelli, Castellanos, Malcolm, Merrifield, Moore, and Zucchet

NAYS: None.

EXCUSED: Valderrama

ABSENT: None.

ABSTAIN: None.

Ann Y. Moore

Ann Y. Moore, Chair
Board of Port Commissioners

ATTEST:

Donna Morales

Donna Morales
District Clerk



Certificate Of Completion

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Source Envelope:	
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Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Stamps: 1
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	3165 Pacific Highway
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David Jones dajones@portofsandiego.org Deputy General Counsel Security Level: Email, Account Authentication (None)	<i>David Jones</i> Signature Adoption: Pre-selected Style Using IP Address: 99.65.99.57	Sent: 9/15/2020 1:58:05 PM Viewed: 9/15/2020 2:39:05 PM Signed: 9/15/2020 2:40:09 PM

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Ann Y. Moore amoore@nmalawfirm.com Security Level: Email, Account Authentication (None)	<i>Ann Y. Moore</i> Signature Adoption: Pre-selected Style Using IP Address: 68.101.176.8	Sent: 9/15/2020 2:40:12 PM Viewed: 9/19/2020 2:41:39 PM Signed: 9/19/2020 2:41:46 PM
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Electronic Record and Signature Disclosure: Accepted: 9/19/2020 2:41:39 PM ID: a7e201ba-e3c3-46a8-9852-543c62016193

Donna Morales dmorales@portofsandiego.org District Clerk San Diego Unified Port District Security Level: Email, Account Authentication (None)	<i>Donna Morales</i> Signature Adoption: Pre-selected Style Using IP Address: 70.95.190.9 Signed using mobile	Sent: 9/19/2020 2:41:49 PM Viewed: 9/20/2020 5:59:11 AM Signed: 9/20/2020 6:01:05 AM
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In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
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Margret Hernandez mhernandez@portofsandiego.org Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 9/15/2020 2:40:11 PM
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Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
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Certified Delivered	Security Checked	9/22/2020 7:32:46 AM
Signing Complete	Security Checked	9/22/2020 7:32:46 AM
Completed	Security Checked	9/22/2020 7:32:46 AM
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To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at rsanagus@portofsandiego.org and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

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Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum

Enabled Security Settings:	Allow per session cookies
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