# **RESOLUTION 2020-059**

RESOLUTION APPROVING CALENDAR YEAR 2020 ANNUAL WORK PLAN FOR THE ENVIRONMENTAL ADVISORY COMMITTEE PURSUANT TO THE BOARD OF PORT COMMISSIONERS (BPC) POLICY NO. 018, BOARD ADVISORY COMMITTEES

- **WHEREAS**, the San Diego Unified Port District (District) is a public corporation created by the Legislature in 1962 pursuant to Harbors and Navigation Code Appendix I; and
- **WHEREAS**, Board of Port Commissioners (BPC) Policy No. 018 Board Advisory Committees, provides that each of the advisory committees shall develop a general work plan with goals for the calendar year; and
- **WHEREAS**, pursuant to BPC Policy No. 730, the Environmental Advisory Committee (EAC) is to advise the BPC and provide input and recommendations regarding the protection and improvement of the environmental conditions of San Diego Bay and the Tidelands; and
- **WHEREAS**, on June 3, 2020, the EAC approved its recommended work plan for 2020 as detailed in Attachment A to the corresponding agenda sheet; and
- **WHEREAS**, the recommended work plan includes priorities for the year, which support the District's goal of: "A Port with a healthy and sustainable Bay and its environment"; and
- **WHEREAS**, staff recommends that the Board approve the 2020 EAC annual work plan which represents an EAC work plan that can be accomplished with existing staff resources and available funding; and
- **WHEREAS**, staff is also recommending that any new work initiated by the EAC be approved by the Board;
- **NOW, THEREFORE, BE IT RESOLVED** that the Board of Port Commissioners of the San Diego Unified Port District hereby approves the calendar year 2020 annual work plan for the EAC pursuant to BPC Policy No. 018, Board Advisory Committees, for the Environmental Advisory Committee.

2020-059

APPROVED AS TO FORM AND LEGALITY
GENERAL COUNSEL

John Carter

By: Assistant/Deputy

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 23<sup>rd</sup> day of June 2020, by the following vote:

AYES: Bonelli, Merrifield, Moore, Valderrama, and Zucchet

NAYS: None.

EXCUSED: Castellanos, and Malcolm

ABSENT: None. ABSTAIN: None.

ann Moore

Ann Y. Moore, Chair Board of Port Commissioners

ATTEST:

Donna Morales

Donna Morales District Clerk





### **Certificate Of Completion**

Envelope Id: A7E559D5C6104BA8B8B951A2C095C591

Subject: Please DocuSign: Resolution No. 2020-059 - J Carter.pdf

Source Envelope:

Document Pages: 2 Signatures: 3 Envelope Originator: Certificate Pages: 6 Initials: 0 Gabby Livingston AutoNav: Enabled Stamps: 1

Envelopeld Stamping: Enabled

Time Zone: (UTC-08:00) Pacific Time (US &

Canada)

3165 Pacific Highway San Diego, CA 92101

Status: Completed

glivingston@portofsandiego.org IP Address: 207.215.153.162

# **Record Tracking**

Status: Original

7/13/2020 11:02:31 AM

Security Appliance Status: Connected

Storage Appliance Status: Connected

Holder: Gabby Livingston

glivingston@portofsandiego.org

Pool: StateLocal

Pool: San Diego Unified Port District

Location: DocuSign

Location: DocuSign

### **Signer Events**

John Carter

jcarter@portofsandiego.org

Security Level: Email, Account Authentication

(None)

#### Signature

John Carter

Signature Adoption: Pre-selected Style

Using IP Address: 68.7.72.57

### **Timestamp**

Sent: 7/13/2020 11:05:32 AM Viewed: 7/13/2020 11:12:07 AM Signed: 7/13/2020 11:15:40 AM

Sent: 7/13/2020 11:17:22 AM

Viewed: 7/16/2020 11:54:52 AM

### **Electronic Record and Signature Disclosure:**

Accepted: 7/13/2020 11:12:07 AM

ID: 478645b6-455e-4c84-b0ee-b79848f1ddcb

Ann Moore

amoore@nmalawfirm.com

Security Level: Email, Account Authentication

(None)

ann Moore

Signature Adoption: Pre-selected Style

Signed: 7/16/2020 11:54:59 AM

Using IP Address: 68.101.176.8

#### **Electronic Record and Signature Disclosure:**

Accepted: 7/16/2020 11:54:52 AM

ID: 0088c3f5-df89-43ae-bc6f-5eb1b58241c8

Donna Morales

dmorales@portofsandiego.org

District Clerk

San Diego Unified Port District

Security Level: Email, Account Authentication

(None)

Donna Morales

Signature Adoption: Pre-selected Style

Using IP Address: 70.95.190.9

Signed using mobile

Sent: 7/16/2020 11:55:02 AM Viewed: 7/17/2020 5:09:32 AM Signed: 7/17/2020 5:10:10 AM

Sent: 7/17/2020 5:10:11 AM

Viewed: 7/17/2020 9:53:28 AM Signed: 7/17/2020 9:53:59 AM

#### **Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Gabby Livingston

glivingston@portofsandiego.org

**Document Management Associate-ODC** 

Port of San Diego

Security Level: Email, Account Authentication

(None)

Using IP Address: 207.215.153.162



### **Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Margret Hernandez mhernandez@portofsandiego.org Security Level: Email, Account Authentication (None)  Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 7/13/2020 11:17:21 AM
Sally Raney sraney@portofsandiego.org Security Level: Email, Account Authentication (None)  Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 7/17/2020 9:54:01 AM
Patrick Miller pmiller@portofsandiego.org Document Management Assistant-ODC Port of San Diego Security Level: Email, Account Authentication (None)  Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 7/17/2020 9:54:02 AM
Cody Thomas cothomas@portofsandiego.org Administrative Assistant II San Diego Unified Port District Security Level: Email, Account Authentication (None)  Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 7/17/2020 9:54:03 AM
Janet Graham jgraham@portofsandiego.org Administrative Assistant II-ODC Port of San Diego Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 7/17/2020 9:54:04 AM
Witness Events	Signature	Timestamp

Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	7/17/2020 9:54:04 AM
Envelope Sent Certified Delivered	Hashed/Encrypted Security Checked	7/17/2020 9:54:04 AM 7/17/2020 9:54:04 AM

Envelope Summary Events	Status	Timestamps
Completed	Security Checked	7/17/2020 9:54:04 AM
Payment Events	Status	Timestamps

#### ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, San Diego Unified Port District (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

# Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

# Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

# Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

# **How to contact San Diego Unified Port District:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: rsanagus@portofsandiego.org

### To advise San Diego Unified Port District of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at rsanagus@portofsandiego.org and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address.

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

# To request paper copies from San Diego Unified Port District

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to rsanagus@portofsandiego.org and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

# To withdraw your consent with San Diego Unified Port District

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to rsanagus@portofsandiego.org and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari <sup>TM</sup> 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum

Enabled Security Settings:	Allow per session cookies

<sup>\*\*</sup> These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

# Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify San Diego Unified Port District as described above, I consent to
  receive from exclusively through electronic means all notices, disclosures, authorizations,
  acknowledgements, and other documents that are required to be provided or made
  available to me by San Diego Unified Port District during the course of my relationship
  with you.