

RESOLUTION 2020-048

RESOLUTION SELECTING AND AUTHORIZING PURCHASE ORDER WITH CINTAS CORPORATION FOR UNIFORM SERVICES FROM AUGUST 8, 2020 THROUGH AUGUST 7, 2025 FOR A FIRST-YEAR COST OF \$40,000 WITH A MAXIMUM EXPENDITURE OF \$200,000. THIS SERVICE HAS BEEN DEEMED AN OPERATIONAL NECESSITY. THE AGREEMENT ALLOWS FOR EARLY TERMINATION BY THE EXECUTIVE DIRECTOR WITH CAUSE OR WITHOUT CAUSE SUBJECT TO THE PAYMENT OF A FEE. FUNDS REQUIRED FOR THE FIRST YEAR WILL BE INCLUDED IN THE STAFF RECOMMENDED PRELIMINARY FISCAL YEAR 2021 BUDGET.

WHEREAS, the San Diego Unified Port District (District) is a public corporation created by the Legislature in 1962 pursuant to Harbors and Navigation Code Appendix I (Act); and

WHEREAS, Board of Port Commissioners BPC Policy No. 110 establishes a policy governing the processing and administration of public projects, consulting and service agreements, the processing of supplies, materials, and equipment, and grants; and

WHEREAS, the District contracts for services through a purchase order to provide staff with uniform related services and supplies; and

WHEREAS, this purchase order meets the requirement to provide District staff with daily uniform items and satisfies the uniform allowance requirements as outlined in the Memorandum of Understanding between the District and California Teamsters, Public, Professional, and Medical Employees Union Local 911; and

WHEREAS, pursuant to Board of Port Commissioners (BPC) Policy No. 110, Procedure for the Administration of Contracts, Agreement, the Purchasing of Supplies, Materials, and Equipment, and Grants, Section III.D, this purchase order will be executed through a cooperative agreement with Prince William County Public Schools, Manassas, Virginia, a lead agency with OMINA Partners; and

WHEREAS, the Executive Director of the District may terminate this agreement at any time with or without cause; and

WHEREAS, early termination without cause will result in a sliding scale termination charge from a high of \$38,000 to a low of \$8,000; and

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WHEREAS, staff recommends the Board select and authorize the purchase order with Cintas Corporation from August 8, 2020 through August 7, 2025 for a first-year cost of \$40,000 with a maximum expenditure of \$200,000.

NOW THEREFORE, BE IT RESOLVED that the Board of Port Commissioners of the San Diego Unified Port District, hereby authorizes and directs the Executive Director or her designee to enter into a purchase order with Cintas Corporation from August 8, 2020 through August 7, 2025 for a first-year cost of \$40,000 with a maximum expenditure of \$200,000.

APPROVED AS TO FORM AND LEGALITY:
GENERAL COUNSEL

David Jones

By: Assistant/Deputy

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 19th day of May 2020, by the following vote:

AYES: Bonelli, Castellanos, Malcolm, Merrifield, Valderrama, and Zucchet

NAYS: None.

EXCUSED: Moore

ABSENT: None.

ABSTAIN: None.

Ann Moore

Ann Y. Moore, Chair
Board of Port Commissioners

ATTEST:

Donna Morales

Donna Morales
District Clerk

