

## **RESOLUTION 2018-016**

### **RESOLUTION AUTHORIZING AMENDMENTS TO INCREASE THE COMBINED AMOUNT OF THE AS-NEEDED AGREEMENTS BY \$1,080,000 WITH MATISIA INC., ACME BUSINESS CONSULTING, LLC. (ASSIGNED AND ASSUMED BY EXCELERATE LLC.), AND AGILIS GROUP INC. FOR PROJECT MANAGEMENT OFFICE SERVICES, INCREASING THE AGGREGATE TOTAL FROM \$1,200,000 TO \$2,280,000 THROUGH NOVEMBER 4, 2019**

**WHEREAS**, the San Diego Unified Port District (District) is a public corporation created by the Legislature in 1962 pursuant to Harbors and Navigation Code Appendix I; and

**WHEREAS**, the Board of Port Commissioners (BPC) adopted BPC Policy No. 110 to establish a policy governing the processing and administration of public projects, consulting and service agreements, the purchasing of supplies, materials and equipment, and grants; and

**WHEREAS**, on November 4, 2014, following a competitive bidding process, the BPC authorized a master services agreement between the District and three information technology consulting firms: Agilis Group Inc., Matisia Inc., and ACME Business Consulting LLC. (which has been formally assigned and assumed by Excelerate LLC) for as-needed information technology "Project Management Office Services" (Master Agreement); and

**WHEREAS**, the District selected these firms based upon interviews of responsive bidders to Request for Qualifications number 14-27; and

**WHEREAS**, under the Master Agreement, the selected firms provide a complete range of professional consulting services to support the Information Technology department's project efforts to support District's staff with key expertise and additional resources; and

**WHEREAS**, the District used the Master Agreement to help staff execute many of the projects identified in a 5-year technology strategic plan, which sought to create more transparency with the public, modernize its physical and virtual infrastructure, augment District security systems, and create operational efficiencies; and

**WHEREAS**, almost two years remain in the agreement and existing funds are nearly exhausted;

**WHEREAS**, funds for the first year of this expenditure are budgeted for in the FY 17/18 Information Technology Professional Services account; and

**WHEREAS**, this amendment adding \$1,080,000 to the agreement will allow the District to complete priority information technology projects; and

**WHEREAS**, BPC authorization of this agenda will increase the total agreement capacity by \$1,080,000 for a new, not-to-exceed total of \$2,280,000 for Project Management Office Services.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Port Commissioners of the San Diego Unified Port District, as follows:

That the Executive Director and/or her designated representative is hereby authorized on behalf of the District to enter into Amendments to increase the combined amount of the as-needed agreements by \$1,080,000 with Agilis Group Inc., Matisia Inc., and ACME Business Consulting LLC. (which has been formally assigned and assumed by Excelerate LLC) for Project Management Office Services, increasing the aggregate total from \$1,200,000 to \$2,280,000 through November 4, 2019.

APPROVED AS TO FORM AND LEGALITY:  
GENERAL COUNSEL



By: Assistant/Deputy

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 9<sup>th</sup> day of January 2018, by the following vote:


AYES: Bonelli, Castellanos, Malcolm, Merrifield, Moore, and Valderrama

NAYS: None.


EXCUSED: Zucchet

ABSENT: None.

ABSTAIN: None.

  
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Rafael Castellanos, Chairman  
Board of Port Commissioners

ATTEST:

  
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Donna Morales  
District Clerk  
(Seal)