

RESOLUTION 2017-103

RESOLUTION AUTHORIZING AN AGREEMENT WITH AMERIT CONSULTING, INC. FOR TEMPORARY STAFFING SERVICES ON AN AS- NEEDED BASIS FOR THIRTY-FIVE (35) MONTHS FOR AN AGGREGATE AMOUNT NOT TO EXCEED \$990,000 SUBJECT TO ANNUAL FUNDING

WHEREAS, the San Diego Unified Port District (District) is a public corporation created by the legislature in 1962 pursuant to Harbors and Navigation Code Appendix 1, (Port Act); and

WHEREAS, the Board of Port Commissioners (BPC) adopted BPC Policy No. 110 to establish a policy governing the processing and administration of public projects, consulting and service agreements, the purchasing of supplies, materials, and equipment, and grants; and

WHEREAS, in order to provide the most flexibility in staffing, and to adjust more easily and quickly to workload fluctuations, District staff have determined that it is beneficial to hire temporary employees on an as-needed basis; and

WHEREAS, temporary staffing can provide continued coverage during employee leaves of absence or for special projects; and

WHEREAS, to accomplish this, Staff believes that an as-needed temporary staffing services agreement is beneficial to streamline and standardize temporary hiring practices, provide set costs for budget planning, and cost savings through set prices; and

WHEREAS, on April 28, 2017, a Request for Proposals notice was sent to one hundred and twenty-four vendors that registered as providing temporary personnel services and was posted on the District's website; and

WHEREAS, on June 21, 2017 the evaluation panel interviewed three firms and considered the following criteria: Experience of Proposed Staff, Approach to the Project, Capability to Perform, Cost and Price, and Firm's Relevant Experience; and

WHEREAS, in addition to the above, a cost and price analysis for the above firms was conducted and included hourly bill rates, and mark-ups for classifications not covered in the fee schedule and for payrolled employees sourced by the District; and

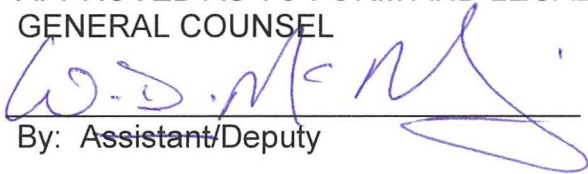
WHEREAS, all three companies presented comparable rates for the classifications at the District, with Amerit Consulting, Inc. having the lowest mark-up; and

WHEREAS, District staff recommends that the Board authorize an agreement with Amerit Consulting, Inc. as the best value provider.

NOW, THEREFORE, BE IT RESOLVED by the Board of Port Commissioners of the San Diego Unified Port District, as follows:

That the Executive Director or her designated representative is hereby authorized and directed on behalf of the San Diego Unified Port District to enter into an agreement with Amerit Consulting, Inc. for temporary staffing services on an as-needed basis for thirty-five (35) months for an aggregate amount not to exceed \$990,000 subject to annual funding.

APPROVED AS TO FORM AND LEGALITY:
GENERAL COUNSEL


By: Assistant/Deputy

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 11th day of July, 2017, by the following vote:

AYES: Bonelli, Castellanos, Malcolm, Merrifield, Moore, Valderrama, and Zucchet

NAYS: None.

EXCUSED: None.

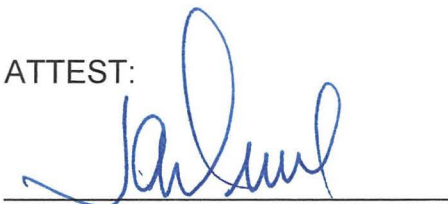
ABSENT: None.

ABSTAIN: None.

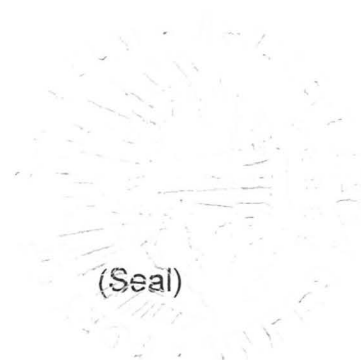


Robert Valderrama, Chair
Board of Port Commissioners

ATTEST:



Timothy A. Deuel
District Clerk



(Seal)