

RESOLUTION 2017-021

RESOLUTION AUTHORIZING AMENDMENT NO. 4 TO THE AS-NEEDED TEMPORARY STAFFING SERVICES AGREEMENT WITH CATHYJON ENTERPRISES, INC., DBA HB STAFFING, INCREASING THE AGREEMENT AMOUNT BY \$200,000, INCREASING THE AGGREGATE TOTAL OF THE AGREEMENT FROM \$450,000 TO \$650,000 FOR SERVICES THROUGH JUNE 30, 2017

WHEREAS, the San Diego Unified Port District (District) is a public corporation created by the legislature in 1962 pursuant to Harbors and Navigation Code Appendix 1, (Port Act); and

WHEREAS, the Board of Port Commissioners (BPC) adopted BPC Policy No. 110 to establish a policy governing the processing and administration of public projects, consulting and service agreements, the purchasing of supplies, materials, and equipment, and grants; and

WHEREAS, a Request for Proposals (RFP) was issued on October 15, 2014, with the evaluation panel determining that CathyJon Enterprises, Inc., dba HB Staffing was the best value provider; and

WHEREAS, this Agreement provides the District with temporary staffing services on an as-needed basis; and

WHEREAS, the term of the Agreement is twenty-seven (27) months which started on April 1, 2015, and ends June 30, 2017, in alignment with the District's fiscal year (FY); and

WHEREAS, funds under this Agreement are subject to annual budgeting with the current total aggregate amount not to exceed \$450,000; and

WHEREAS, this 4th Amendment would increase the Agreement amount by an additional \$200,000, increasing the total aggregate amount from \$450,000 to \$650,000, in order to continue short-term relief during leaves of absences, vacancies, and other planned or unplanned gaps in employment; and

WHEREAS, currently, the budgeted amounts for temporary personnel under this Agreement have been \$30,000 in FY 14/15, \$190,000 in FY 15/16 and in this fiscal year \$230,000 which has already been committed through March 2017; and

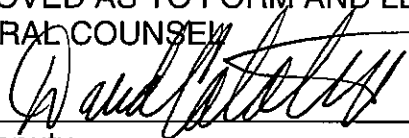
WHEREAS, additionally, funding for ongoing assignments and new assignments due to vacancies and leaves of absences is estimated to be an additional \$200,000, not included in the FY 16/17 budget but funding is available through departmental salary savings; and

WHEREAS, this additional \$200,000 is requested to align with the budget and expenses for ongoing and new assignments during the six months still remaining under the agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Port Commissioners (BPC) of the San Diego Unified Port District, as follows:


That the Executive Director or her designated representative is hereby authorized on behalf of the San Diego Unified Port District to enter into the Fourth Amendment to the Agreement with CathyJon Enterprises, Inc., dba HB Staffing, increasing the Agreement amount by \$200,000, increasing the aggregate total of the Agreement from \$450,000 to \$650,000.

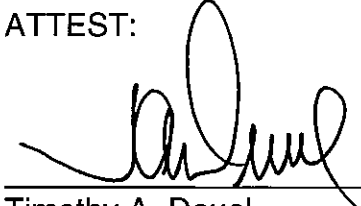
APPROVED AS TO FORM AND LEGALITY:
GENERAL COUNSEL


By: Deputy

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 7th day of February, 2017, by the following vote:

- AYES: Bonelli, Nelson, Castellanos, Malcolm, Merrifield, Moore, and Valderrama
- NAYS: None.
- EXCUSED: None.
- ABSENT: None.
- ABSTAIN: None.


Robert Valderrama, Chair
Board of Port Commissioners

ATTEST:

Timothy A. Deuel
District Clerk

