

RESOLUTION 2016-94

**RESOLUTION ESTABLISHING THE SAN DIEGO
UNIFIED PORT DISTRICT DIRECTORY OF
CLASSIFICATION SPECIFICATIONS FOR FISCAL
YEAR 2016-2017**

WHEREAS, the San Diego Unified Port District (District) is a public corporation created by the Legislature in 1962 pursuant to Harbors and Navigation Code Appendix I, (Port Act); and

WHEREAS, pursuant to Ordinance 1832, adopted on July 23, 1996, Personnel Rules and Regulations were adopted; and

WHEREAS, Rule 4, Section 1 requires that a classification plan based upon and graded according to duties and responsibilities be adopted by the Board of Port Commissioners (BPC) and maintained by the Director, Human Resources, to provide for standardization and classification of all positions in the classified service; and

WHEREAS, the addition of new classifications, the elimination of current classifications, or changes impacting wages, hours or working conditions for current classifications must be submitted to the BPC for approval and in accordance with applicable state law; and

WHEREAS, District staff annually reviews and updates the existing Directory of Classification Specifications (Directory) to confirm its accuracy and to update it to current practice; and

WHEREAS, a new Directory is established for each new fiscal year; and

WHEREAS, the Human Resources Department recently completed a review of all existing classification specifications to ensure they are current; and

WHEREAS, staff recommends that the BPC amend the Directory to reflect the following changes:

1. Assistant Advertising Manager (Unclassified) (new position; position is non-exempt, unclassified and unrepresented);
2. Assistant Parking Manager (Unclassified) (new position; position is non-exempt, unclassified and unrepresented);

3. Assistant Port Auditor (change to title – formerly Manager, Audit Services; position is exempt, unclassified and unrepresented);
4. Assistant Vice President (Unclassified) (new position; position is exempt, unclassified and unrepresented);
5. Chief Curator (Unclassified) (new position; position is exempt, unclassified and unrepresented);
6. Curator (changes to job description and title – formerly Curator, Public Art; position is exempt, unclassified and unrepresented);
7. Department Manager, Development Services (Unclassified) (new position; position is exempt, unclassified and unrepresented);
8. Deputy General Counsel V (Unclassified) (new classification; position is exempt, unclassified and unrepresented);
9. Deputy General Counsel VI (Unclassified) (new classification; position is exempt, unclassified and unrepresented);
10. Deputy Port Auditor I (changes to job description and title – formerly Auditor; position is exempt, unclassified and unrepresented);
11. Deputy Port Auditor II (changes to job description and title – formerly Senior Auditor; position is exempt, unclassified and unrepresented);
12. GIS Supervisor (Unclassified) (new position; position is exempt, unclassified and unrepresented);
13. Harbor Police Captain (changes to job description; position is exempt, unclassified and unrepresented);
14. Harbor Police Corporal (changes to job description; position is non-exempt, classified and represented);
15. Harbor Police Lieutenant (changes to job description; position is non-exempt, classified and represented);
16. Harbor Police Officer (changes to job description; position is non-exempt, classified and represented);
17. Harbor Police Sergeant (changes to job description; position is non-exempt, classified and represented);

18. IT Infrastructure Engineer I (Unclassified) (new position; position is exempt, unclassified and unrepresented);
19. IT Infrastructure Engineer II (Unclassified) (new position; position is exempt, unclassified and unrepresented);
20. IT Infrastructure Engineer III (Unclassified) (new position; position is exempt, unclassified and unrepresented);
21. IT Infrastructure Engineer IV (Unclassified) (new position; position is exempt, unclassified and unrepresented);
22. IT Project Manager (Unclassified) (new position; position is exempt, unclassified and unrepresented);
23. Land Surveyor (changes to job description; position is non-exempt, classified and unrepresented);
24. Maritime Policy Manager (Unclassified) (new position; position is exempt, unclassified and unrepresented);
25. Parking Customer Service Agent (Classified) (new position; position is non-exempt, classified and unrepresented);
26. Parking Manager (Unclassified) (new position; position is exempt, unclassified and unrepresented);
27. Payroll Technician (changes to job description; position is non-exempt, unclassified and unrepresented);
28. Principal, Maritime Business Retention (Unclassified) (new position; position is exempt, unclassified and unrepresented);
29. Program Manager (changes to job description; position is exempt, unclassified and unrepresented);
30. Program Manager, Engineering-Construction (changes to job description; position is exempt, unclassified and unrepresented);
31. Program Manager, Arts & Culture (changes to job description and title – formerly Program Manager, Public Art; position is exempt, unclassified and unrepresented);
32. Project Review Associate (Unclassified) (new position; position is exempt, unclassified and unrepresented);

33. Senior Benefits and Compensation Analyst (Unclassified) (new position; position is exempt, unclassified and unrepresented);

34. Senior Tool Room Technician (Classified) (new position; position is non-exempt, classified and represented);

35. Student Worker (changes to job description; position is non-exempt and unrepresented);

36. Tool Room Technician (Classified) (new position; position is non-exempt, classified and represented);

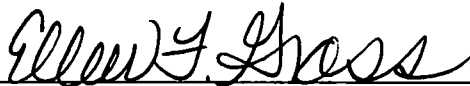
37. Vice President (Unclassified) (new position; position is exempt, unclassified and unrepresented);

NOW, THEREFORE, BE IT RESOLVED by the Board of Port Commissioners of the San Diego Unified Port District, as follows:

That there is hereby established and approved a Directory of Classification Specifications for all positions, both Classified and Unclassified, within the San Diego Unified Port District, for Fiscal Year 2016-2017 and said Directory of Classification Specifications for Fiscal Year 2016-2017 is on file in the office of the District Clerk.

BE IT FURTHER RESOLVED that said Directory of Classification Specifications for Fiscal Year 2016-2017 supersedes all previous Classification Specifications presently on file in the office of the District Clerk.

APPROVED AS TO FORM AND LEGALITY:
GENERAL COUNSEL



By: Assistant/Deputy

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 15th day of June 2016, by the following vote:

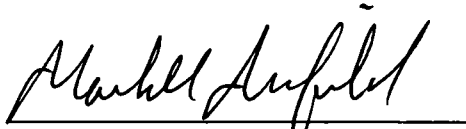
AYES: Bonelli, Castellanos, Merrifield, Moore, Nelson, and Valderrama.

NAYS: None.

EXCUSED: Malcolm.

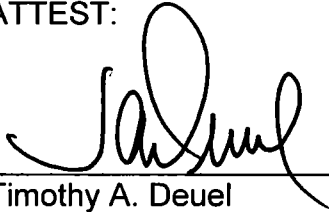
ABSENT: None.

ABSTAIN: None.



Marshall Merrifield, Chairman
Board of Port Commissioners

ATTEST:



Timothy A. Deuel
District Clerk

(Seal)