

RESOLUTION 2016-23

**RESOLUTION AUTHORIZING AMENDMENT NO. 1
TO THE AS-NEEDED TEMPORARY STAFFING
AGREEMENT WITH CATHYJON ENTERPRISES,
INC., DBA HB STAFFING, INCREASING THE
AGREEMENT AMOUNT BY \$90,000, INCREASING
THE AGGREGATE TOTAL OF THE AGREEMENT
FROM \$180,000 TO \$270,000 FOR SERVICES
THROUGH JUNE 30, 2017**

WHEREAS, the San Diego Unified Port District (District) is a public corporation created by the legislature in 1962 pursuant to Harbors and Navigation Code Appendix 1, (Port Act); and

WHEREAS, the Board of Port Commissioners (BPC) adopted BPC Policy 110 to govern the processing and administration of public projects, consulting and service agreements, the purchasing of supplies, materials, and equipment, and grants; and

WHEREAS, a Request for Proposals was issued on October 15, 2014 to provide the San Diego Unified Port District with temporary staffing services on an as-needed basis; and

WHEREAS, eight submittals were received and five firms were interviewed by a District staff evaluation panel; and

WHEREAS, pursuant to Resolution 2015-15, on February 10, 2015, the Board awarded an Agreement for twenty seven (27) months in an amount not to exceed \$180,000 to CathyJon Enterprises, Inc., dba HB Staffing, finding that of the respondents it was the best value provider as it demonstrated a clear understanding of the District's needs, relevant experience in San Diego and provided similar services to other public agencies in all requested classifications; and

WHEREAS, the funds under the Agreement are subject to annual funding for fiscal years 2015/2016 and 2016/2017 with the total aggregate amount through June 30, 2017, not to exceed \$180,000; and

WHEREAS, in the past six months, the need for temporary staffing has increased, with funds available through departmental salary savings; and

WHEREAS, Amendment No. 1 to this Agreement would increase the current total aggregate amount by \$90,000 in order to continue to provide short-

term relief during leaves of absences, vacancies, and other planned or unplanned gaps in employment.

NOW, THEREFORE, BE IT RESOLVED that the Board of Port Commissioners of the San Diego Unified Port District, as follows:

That the Executive Director or her designated representative is hereby authorized and directed on behalf of the San Diego Unified Port District to enter into Amendment No. 1 to the As-Needed Temporary Staffing Agreement with CathyJon Enterprises, Inc., dba HB Staffing, Increasing the Agreement amount by \$90,000, increasing the aggregate total of the Agreement from \$180,000 to \$270,000 for services through June 30, 2017.

APPROVED AS TO FORM AND LEGALITY:
GENERAL COUNSEL



By: Assistant/Deputy

2016-23

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 8th day of March 2016, by the following vote:

AYES: Bonelli, Malcolm, Merrifield, and Valderrama.

NAYS: None.

EXCUSED: Castellanos, Moore, and Nelson.

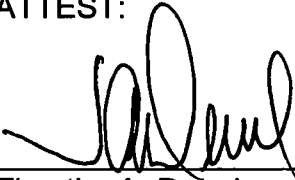
ABSENT: None.

ABSTAIN: None.



Marshall Merrifield, Chairman
Board of Port Commissioners

ATTEST:



Timothy A. Deuel
District Clerk

(Seal)