

RESOLUTION 2016-172

RESOLUTION AUTHORIZING AMENDMENT NO. 3 TO THE AS-NEEDED TEMPORARY STAFFING SERVICES AGREEMENT WITH CATHYJON ENTERPRISES, INC., DBA HB STAFFING, INCREASING THE AGREEMENT AMOUNT BY \$115,000, INCREASING THE AGGREGATE TOTAL OF THE AGREEMENT FROM \$335,000 TO \$450,000 FOR SERVICES THROUGH JUNE 30, 2017

WHEREAS, the San Diego Unified Port District (District) is a public corporation created by the legislature in 1962 pursuant to Harbors and Navigation Code Appendix 1, (Port Act); and

WHEREAS, the Board of Port Commissioners (BPC) adopted BPC Policy No. 110 to establish a policy governing the processing and administration of public projects, consulting and service agreements, the purchasing of supplies, materials, and equipment, and grants; and

WHEREAS, this Agreement provides the District with temporary staffing services on an as-needed basis; and

WHEREAS, the term of the Agreement is twenty-seven (27) months which started on April 1, 2015, and ends June 30, 2017, in alignment with the District's fiscal year (FY); and

WHEREAS, funds under this Agreement are subject to annual budgeting with the current total aggregate amount not to exceed \$335,000; and

WHEREAS, this 3rd Amendment would increase the current total aggregate amount by \$115,000 in order to continue to provide short-term relief during leaves of absences, vacancies, and other planned or unplanned gaps in employment as projected in the FY 16/17 Budget; and

WHEREAS, currently, the budgeted amount for temporary personnel in this fiscal year is \$115,000 which has already been committed with task authorizations through November 2016; and

WHEREAS, additionally, funding for ongoing assignments and new assignments due to vacancies and leaves of absences is estimated to be \$115,000 which was not included in the FY 16/17 budget, but funding is available through departmental salary savings; and

WHEREAS, an additional \$115,000 is requested to align with the budget and expenses for ongoing and any new assignments during the nine months still remaining under the agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Port Commissioners of the San Diego Unified Port District, as follows:

That the Executive Director or her designated representative is hereby authorized on behalf of the San Diego Unified Port District to enter into Amendment No. 3 to the As-Needed Temporary Staffing Services Agreement with CathyJon Enterprises, Inc., dba HB Staffing, increasing the Agreement amount by \$115,000, increasing the aggregate total of the Agreement from \$335,000 to \$450,000.

APPROVED AS TO FORM AND LEGALITY:
GENERAL COUNSEL



By: Assistant/Deputy

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 8th day of November 2016, by the following vote:

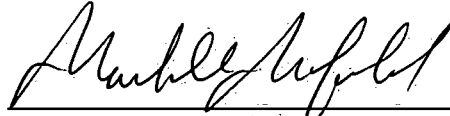
AYES: Bonelli, Castellanos, Malcolm, Merrifield, Nelson, and Valderrama.

NAYS: None.

EXCUSED: Moore.

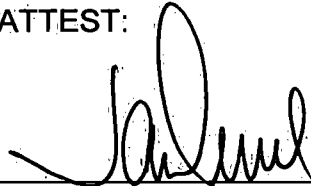
ABSENT: None.

ABSTAIN: None.



Marshall Merrifield, Chairman
Board of Port Commissioners

ATTEST:



Timothy A. Deuel
District Clerk

(Seal)