

**RESOLUTION 2015-15**

**RESOLUTION AUTHORIZING AGREEMENT WITH  
CATHYJON ENTERPRISES, INC., DBA HB  
STAFFING FOR TEMPORARY STAFFING  
SERVICES ON AN AS-NEEDED BASIS FOR  
TWENTY-SEVEN (27) MONTHS FOR AN  
AGGREGATE AMOUNT NOT TO EXCEED  
\$180,000 SUBJECT TO ANNUAL FUNDING**

**WHEREAS**, the San Diego Unified Port District (District) is a public corporation created by the legislature in 1962 pursuant to Harbors and Navigation Code Appendix 1, (Port Act); and

**WHEREAS**, the Board of Port Commissioners (BPC) adopted BPC Policy 110 to govern the processing and administration of public projects, consulting and service agreements, the purchasing of supplies, materials, and equipment, and grants; and

**WHEREAS**, a Request for Proposals was issued on October 15, 2014 to provide the San Diego Unified Port District with temporary staffing services on an as-needed basis; and

**WHEREAS**, eight submittals were received and five firms were interviewed by a District staff evaluation panel; and

**WHEREAS**, the evaluation panel determined that CathyJon Enterprises, Inc., dba HB Staffing is the best value provider as they demonstrated a clear understanding of the District's needs, relevant experience in San Diego and provided similar services to other public agencies in all requested classifications; and

**WHEREAS**, funds totaling \$90,000 are proposed for the fiscal years 2014/2015 temporary personnel budget; and

**WHEREAS**, the funds under this agreement are subject to annual funding for fiscal years 2015/2016 and 2016/2017 with the total aggregate amount through June 30, 2017, not to exceed \$180,000.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Port Commissioners of the San Diego Unified Port District, as follows:

That the Assistant Executive Director or his designated representative is hereby authorized and directed to enter into an agreement on behalf of the San Diego Unified Port District with CathyJon Enterprises, Inc., dba HB Staffing for temporary staffing services on an as-needed basis for twenty-seven (27) months for an aggregate amount not to exceed \$180,000 subject to annual funding.

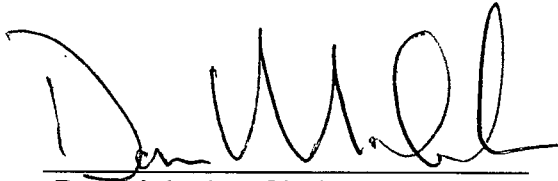
APPROVED AS TO FORM AND LEGALITY:  
GENERAL COUNSEL



By: ~~Assistant~~ Deputy

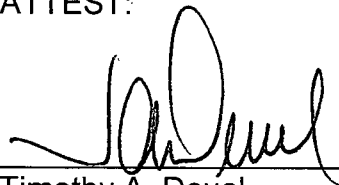
PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 10<sup>th</sup> day of February, 2015, by the following vote:

- AYES: Castellanos, Malcolm, Merrifield, Moore, Nelson, and Valderrama.
- NAYS: None.
- EXCUSED: Bonelli.
- ABSENT: None.
- ABSTAIN: None.



Dan Malcolm, Chairman  
Board of Port Commissioners

ATTEST:



Timothy A. Deuel  
District Clerk



(Seal)