

## **RESOLUTION 2014-99**

### **RESOLUTION SELECTING AND AUTHORIZING AN AGREEMENT WITH ROBERT H. MULZ DBA VIDEO ELECTRONICS FOR BOARDROOM AUDIO/VIDEO EQUIPMENT FOR A TOTAL AMOUNT NOT TO EXCEED \$5,741 IN ACCORDANCE WITH THE BOARD OF PORT COMMISSIONERS ADOPTED TECHNOLOGY STRATEGIC PLAN**

**WHEREAS**, the San Diego Unified Port District (District) is a public corporation created by the legislature in 1962 pursuant to Harbors and Navigation Code Appendix 1, (Port Act); and

**WHEREAS**, the Board of Port Commissioners (BPC) adopted BPC Policy No. 110 to govern the processing and administration of public projects, consulting and service agreements, the purchasing of supplies, materials, and equipment, and grants; and

**WHEREAS**, on August 9, 2011, the BPC authorized District staff to develop a five-year Technology Strategic Plan (TSP); and

**WHEREAS**, the results and recommendations were presented to BPC members in a series of individual meetings occurring in March 2012; and

**WHEREAS**, the first year of the TSP execution started in FY2013 and the BPC approved the second year of TSP project through the adoption of the FY2014 budget; and

**WHEREAS**, one of the projects identified in the first two years of the TSP was replacing the Boardroom Audio/Video equipment because the existing equipment has reached the end of serviceable life; and

**WHEREAS**, on March 16, 2013, the Business Information and Technology Services Department (BITS) requested proposals for Boardroom AV Equipment Refresh Design & Installation Services; and

**WHEREAS**, after a review of all proposals by a cross departmental team a decision analysis was conducted which found Cibola Systems Corporation (CIBOLA) to be the preferred firm and in accordance with Board Policy No. 110 the District entered into an agreement with Cibola, starting design efforts on April 30, 2013; and

**WHEREAS**, in July of 2013 briefings were held with individual BPC members and executive management to review preliminary designs and receive feedback, and based on the feedback received, refinement of the design continued through the end of 2013 as the District selected an updated platform for voting and agenda management; and

**WHEREAS**, on January 14, 2014, the BPC awarded an agreement with Granicus for the Automated Board Agenda Application which provided the final details to implement the Boardroom equipment refresh; and

**WHEREAS**, on February 24, 2014, the District issued Request for Bid 14-06 (RFB 14-06) for "Boardroom and Emergency Communications Center Audio/Video Equipment," which included the audio equipment for the Boardroom and similar equipment for a separate project to upgrade the Audio/Video Equipment in the Emergency Communications Center funded by Port Security Grant Program FY11; and

**WHEREAS**, the RFB was separated into twelve lots in order to increase the number of potential bidding firms, separate the items by project and funding source, and provide the District discretion on which optional items to award to meet the individual project budgets; and

**WHEREAS**, nine of the lots were specific to the Boardroom equipment refresh and five hundred and forty-five registered vendors were notified of the opportunity and RFB 14-06 was also listed on the District's website with bid documents available electronically. Eleven bids were received; and

**WHEREAS**, a majority of the lots from RFB14-06 were brought to the BPC for award at the regularly scheduled April 15, 2014 meeting with the exception of Lot D; and

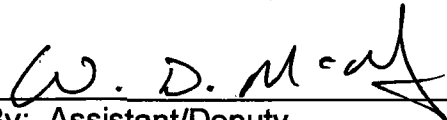
**WHEREAS**, Robert H. Mulz dba Video Electronics submitted the lowest responsive bid in the amount of \$5,741 for Lot D "Forbes ADA Compliant Lectern."

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Port Commissioners of the San Diego Unified Port District, as follows:

That the Executive Director or his designated representative is hereby authorized and directed to enter into a Purchase Agreement on behalf of the San Diego Unified Port District with Robert H. Mulz dba Video Electronics for Boardroom Audio/Video Equipment RFB 14-06 Lot D "Forbes ADA Complaint Lectern" in an amount not to exceed \$5,741 in accordance with Board of Port Commissioners adopted Technology Strategic Plan.

2014-99

APPROVED AS TO FORM AND LEGALITY:  
PORT ATTORNEY

  
By: ~~Assistant~~/Deputy

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 6<sup>th</sup> day of May 2014, by the following vote:


AYES: Bonelli, Castellanos, Malcolm, Merrifield, Moore, Nelson, and Valderrama

NAYS: None.


EXCUSED: None.

ABSENT: None.

ABSTAIN: None.

  
Robert E. Nelson, Chairman  
Board of Port Commissioners

ATTEST:

  
Laura Nicholson  
Deputy District Clerk

(Seal)