

RESOLUTION 2014-76

**RESOLUTION AUTHORIZING AN AGREEMENT
WITH LIGHTWERKS COMMUNICATIONS
SYSTEMS, INC. FOR BALLROOM CAMERA &
LARGE DISPLAY EQUIPMENT INSTALLATION
SERVICES FOR AN AMOUNT NOT TO EXCEED
\$33,000 IN ACCORDANCE WITH BOARD OF PORT
COMMISSIONERS ADOPTED TECHNOLOGY
STRATEGIC PLAN**

WHEREAS, the San Diego Unified Port District (District) is a public corporation created by the legislature in 1962 pursuant to Harbors and Navigation Code Appendix 1, (Port Act); and

WHEREAS, the Board of Port Commissioners (BPC) adopted BPC Policy No. 110 incorporating the provisions of the Accounting Act to govern the processing and administration of public projects; and

WHEREAS, on August 9, 2011, the BPC authorized District staff to develop a five-year Technology Strategic Plan (TSP); and

WHEREAS, the results and recommendations were presented to BPC members in a series of individual meetings occurring in March 2012; and

WHEREAS, the first year of the TSP execution started in FY2013 and the BPC approved the second year of TSP project through the adoption of the FY2014 budget; and

WHEREAS, one of the projects identified in the first two years of the TSP was replacing the Boardroom Audio/Video equipment because the existing equipment has reached the end of serviceable life; and

WHEREAS, on March 16, 2013, the Business Information and Technology Services Department (BITS) requested proposals for Boardroom AV Equipment Refresh Design & Installation Services; and

WHEREAS, after a review of all proposals by a cross departmental team a decision analysis was conducted which found Cibola Systems Corporation (CIBOLA) to be the preferred firm and in accordance with Board Policy 110 the District entered into an agreement with Cibola, starting design efforts on April 30, 2013; and

WHEREAS, in June of 2013, the initial systems design was completed and at that time, given the large volume of work that would be required to upgrade all Boardroom equipment between regularly scheduled meetings, Cibola proposed having the installation of the Boardroom video cameras & 40-inch and larger displays completed by a third party; and

WHEREAS, in accordance with BPC 110 the District negotiated an agreement for the installation of the Boardroom video cameras and large display equipment with Lightwerks Communications Systems Inc., dba CCS Presentation Systems (CCS);and

WHEREAS, in July of 2013 briefings were held with individual BPC members and executive management to review preliminary designs and receive feedback, and based on the feedback received, refinement of the design continued through the end of 2013 as the District selected an updated platform for voting and agenda management; and

WHEREAS, on January 14, 2014, the BPC awarded an agreement with Granicus for the Automated Board Agenda Application which provided the final details to implement the Boardroom equipment refresh; and

WHEREAS, on February 24, 2014, the District issued Request for Bid 14-06 (RFB 14-06) for "Boardroom and Emergency Communications Center Audio/Video Equipment," which included the audio equipment for the Boardroom and similar equipment for a separate project to upgrade the Audio/Video Equipment in the Emergency Communications Center funded by Port Security Grant Program FY11; and

WHEREAS, the RFB was separated into twelve lots in order to increase the number of potential bidding firms, separate the items by project and funding source, and provide the District discretion on which optional items to award to meet the individual project budgets; and

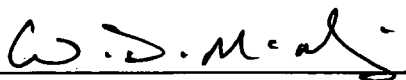
WHEREAS, nine of the lots were specific to the Boardroom equipment refresh and five hundred and forty-five registered vendors were notified of the opportunity and RFB 14-06 was also listed on the District's website with bid documents available electronically. Eleven bids were received; and

WHEREAS, pursuant to BPC Policy 110, District staff negotiated the scope of work and associated costs for installation of the Boardroom equipment purchased under RFB 14-06 with Lightwerks Communications Systems, Inc. for the installation of Boardroom Camera & Large Display Equipment for an amount no to exceed \$33,000 in accordance with the BPC adopted Technology Strategic Plan.

NOW, THEREFORE, BE IT RESOLVED that the Board of Port Commissioners of the San Diego Unified Port District, as follows:

That the Executive Director or his designated representative is hereby authorized and directed to enter into a Service Agreement on behalf of the San Diego Unified Port District with Lightwerks Communications Systems, Inc. for installation of Boardroom Camera & Large Display equipment for an amount not to exceed \$33,000 in accordance with BPC adopted Technology Strategic Plan.

APPROVED AS TO FORM AND LEGALITY:
PORT ATTORNEY


By: ~~Assistant~~/Deputy

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 15th day of April 2014, by the following vote:

AYES: Bonelli, Castellanos, Malcolm, Merrifield, Moore, Nelson, and Valderrama

NAYS: None.

EXCUSED: None.


ABSENT: None.

ABSTAIN: None.



Robert E. Nelson, Chairman
Board of Port Commissioners

ATTEST:


Laura Nicholson
Deputy District Clerk

(Seal)