

RESOLUTION 2014-25

RESOLUTION SELECTING AND AUTHORIZING AN AGREEMENT WITH GRANICUS, INC. FOR THE BOARD OF PORT COMMISSIONERS AGENDA AND MEETING MANAGEMENT SYSTEM IN AN AMOUNT NOT TO EXCEED \$749,262.82 FOR A PERIOD OF 10.75 YEARS IN ACCORDANCE WITH THE SAN DIEGO UNIFIED PORT DISTRICT'S TECHNOLOGY STRATEGIC PLAN

WHEREAS, the San Diego Unified Port District (District) is a public corporation created by the Legislature in 1962 pursuant to Harbors and Navigation Code Appendix I, (Port Act); and

WHEREAS, the Board of Port Commissioners (BPC) adopted BPC Policy No. 110 establishing a procedure for the administration of contracts and the purchasing of supplies, materials, and equipment and establishing a policy governing the processing and administration of contracts; and

WHEREAS, the Board of Port Commissioners (BPC) authorized staff to develop a five-year Technology Strategic Plan (TSP) at the August 9, 2011 BPC meeting; and

WHEREAS, one of the projects identified by the TSP was to implement a solution that would streamline the District's legislative agenda preparation process by automating preparation and distribution, meeting management, and minute publication and distribution; and

WHEREAS, the District issued Request for Proposal No. 13-33 (RFP No. 13-33) on October 18, 2013 to seven hundred and fifty four (754) vendors through the automated bidding system; and

WHEREAS, only two (2) responses were received, due in large part to the specialized nature of the offering; and

WHEREAS, Granicus Inc. proposed a Software as a Service (SaaS) solution that included a number of modules required to meet the District's requirements; and

WHEREAS, ImageSoft Inc. proposed implementation of an on-premise software solution produced by Hyland Software called Sire and the Sire Suite also included a number of modules required to meet the District's requirements but the proposal did not include the hardware required to host the proposed solution (estimated at upwards of \$50,000); and

WHEREAS, a decision analysis was completed and proved Granicus's proposal to be a better value to the District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Port Commissioners of the San Diego Unified Port District, as follows:

That the Executive Director or his designated representative is hereby authorized to select and enter into an agreement on behalf of the San Diego Unified Port District with Granicus, Inc. for the Board of Port Commissioners Agenda and Meeting Management System in an amount not to exceed \$749,262.82 for a period of 10.75 years in accordance with the San Diego Unified Port District's Technology Strategic Plan.

APPROVED AS TO FORM AND LEGALITY:

PORT ATTORNEY

A handwritten signature in black ink, appearing to read "C. [unclear]", written over a horizontal line.

By: Assistant/Deputy

2014-25

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 11th day of February, 2014, by the following vote:

AYES: Bonelli, Castellanos, Malcolm, Merrifield, Moore, Nelson, and Valderrama

NAYS: None.

EXCUSED: None.

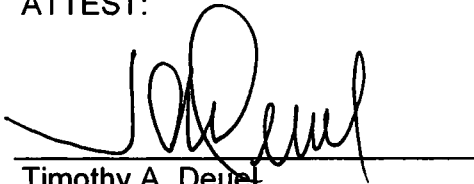
ABSENT: None.

ABSTAIN: None.



Robert E. Nelson, Chairman
Board of Port Commissioners

ATTEST:



Timothy A. Deuel
District Clerk

(Seal)