

**RESOLUTION 2014-197**

**RESOLUTION AUTHORIZING AMENDMENT NO. 4  
TO THE BOARDROOM EQUIPMENT & SYSTEMS  
DESIGN SERVICES AGREEMENT WITH CIBOLA  
SYSTEMS CORPORATION INCREASING THE  
TOTAL MAXIMUM AMOUNT PAYABLE UNDER THE  
AGREEMENT BY \$40,600 FOR A NEW TOTAL  
MAXIMUM AMOUNT PAYABLE UNDER THE  
AGREEMENT OF \$106,500 IN ACCORDANCE WITH  
THE BOARD OF PORT COMMISSIONERS  
ADOPTED TECHNOLOGY STRATEGIC PLAN**

**WHEREAS**, the San Diego Unified Port District (District) is a public corporation created by the legislature in 1962 pursuant to Harbors and Navigation Code Appendix 1, (Port Act); and

**WHEREAS**, the Board of Port Commissioners (BPC) adopted BPC Policy No. 110 to establish a policy governing the processing and administration of public projects, consulting and service agreements, the purchasing of supplies, materials and equipment, and grants; and

**WHEREAS**; the BPC authorized staff to develop a five-year Technology Strategic Plan (TSP) at the August 9, 2011 Board meeting; and

**WHEREAS**, the results and recommendations were presented to the BPC members in a series of individual meetings occurring in March 2012; and

**WHEREAS**, the first year of TSP execution started in FY2013 and the BPC approved the second and third years of TSP projects through the adoption of the FY2014 and FY2015 budgets respectively; and

**WHEREAS**, one of the projects identified in the first two years of the TSP was replacing the Boardroom Audio/Video equipment, because the existing Boardroom Audio/Video Equipment was originally installed in the late 1990's and had reached the end of serviceable life; and

**WHEREAS**, on March 16, 2013 the Business Information and Technology Services (BITS) Department requested proposals for Boardroom A/V Equipment Refresh Design & Installation Services; and

**WHEREAS**, after a review of all proposals by a cross-departmental team a decision analysis was conducted which found Cibola Systems Corporation (Cibola) to be the preferred firm, and in accordance with Board Policy 110 the District entered into an agreement with Cibola to start design efforts on April 30, 2013; and

**WHEREAS**, in late June through early July 2013 briefings were held with BPC members and executive management to review preliminary designs and receive feedback and based on the feedback, refinement of the design continued through the end of 2013; and

**WHEREAS**, on February 24, 2014 the District issued Request for Bid 14-06 (RFB 14-06) for Boardroom and Emergency Communications Center Audio/Video Equipment, which included the audio equipment for the Boardroom and similar equipment for a separate project to upgrade the Audio/Video Equipment in the Emergency Communications Center funded by Port Security Grant Program FY11; and

**WHEREAS**, the RFB was separated into twelve (12) lots in order to: 1) Increase the number of potential bidding firms, 2) Separate the items by project & funding source, 3) Separate the items by delivery location, 4) Provide the District discretion on which optional items to award to meet individual project budgets; and

**WHEREAS**, at the April 15, 2014 and May 6, 2014 BPC meetings the BPC adopted Resolutions 2014-72 and 2014-77, authorizing two separate purchase agreements with EIDIM Group, Inc. dba EIDIM AV Technology (EIDIM) who was the lowest responsive bidder on the following Lots: Lot A "Boardroom Audio/Video Equipment" (\$113,445.34), Lot C "Cisco Wireless Access Points" (\$6,329.70), Lot E "Wireless Microphone Expansion Option" (\$12,945.32), Lot F "H.264 Encoder/Quad Video Matrix Display Option" (\$953.35), Lot I "90-Inch Display Option" (\$7,481.96), Lot J "Emergency Communications Center Equipment" (\$51,087.55); and

**WHEREAS**, on April 24, 2014, pursuant to Resolution 2014-72 District staff executed a purchase agreement with EIDIM and issued purchase order (PO) 4500019051 for Lot A which was to be delivered to Cibola for offsite assembly; and

**WHEREAS**, on April 30, 2014 pursuant to Resolutions 2014-72 and 2014-77 District staff executed a second purchase agreement with EIDIM and issued PO 4500019067 which included Lots C, E, F, I & J which were to be delivered directly to the District; and

**WHEREAS**, EIDIM requested multiple extensions to the delivery date for both purchase orders which were approved by the District through June 30, 2014; and

**WHEREAS**, the extensions were granted with the understanding that any outstanding items for the Boardroom on both purchase agreements would be canceled for any items not received by the June 30<sup>th</sup> deadline, and any delivery of items after June 30<sup>th</sup> would be rejected if delivery was attempted; and

**WHEREAS**, by the June 30, 2014 deadline EIDIM had delivered a majority of the line items related to the Boardroom Equipment Refresh to either Cibola or the District as required under each PO and District staff canceled the order for all outstanding items for the Boardroom Equipment Refresh with EIDIM; and

**WHEREAS**, District staff elected to obtain critical items not delivered by EIDIM via the service agreements for the Boardroom equipment installation as allowed under Board Policy 110 and the individual agreements, and on April 15, 2014, the BPC adopted Resolutions authorizing the agreements; and

**WHEREAS**, in addition to Cibola the District also has an agreement with Lightwerks Communications Systems Inc., dba CCS Presentation Systems (CCS) to complete portions of the installation of the Boardroom equipment; and

**WHEREAS**, on June 30, 2014 staff requested pricing from both CCS and Cibola for the equipment items necessary to fully complete the Boardroom Equipment Installation; and

**WHEREAS**, CCS provided the lowest cost for three of the requested items in the amount of \$2,500, and pursuant to BPC Policy 110, District staff executed Amendment No. 1 to the existing agreement with CCS to provide these equipment items; and

**WHEREAS**, Cibola provided the lowest cost for the remaining equipment items in the amount of \$23,900, and pursuant to BPC Policy 110, staff executed Amendment No. 3 to the existing agreement with Cibola in order to extend the agreement term so that installation activities could continue; and

**WHEREAS**, in addition to the equipment required to finish the Boardroom Equipment Refresh, additional system functionality is needed to provide individuals at the Boardroom dais, District staff and presentation positions to push a button in order to discreetly get the District Clerk's attention to request assistance or ask questions during the meeting; and

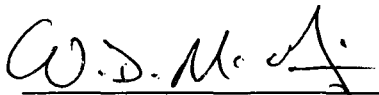
**WHEREAS**, the cost to add this additional system programming and install additional components is \$16,700; and

**WHEREAS**, Amendment No. 4 would add \$40,600 to Cibola's existing agreement to provide the additional equipment, installation and system programming services.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Port Commissioners of the San Diego Unified Port District, as follows:

That the Executive Director or his designated representative is hereby authorized and directed on behalf of the San Diego Unified Port District to enter into Amendment No. 4 to the Boardroom Equipment & Systems Design Services Agreement with Cibola Systems Corporation increasing the total maximum amount payable under the Agreement by \$40,600 for a new total maximum amount payable under the Agreement of \$106,500 in accordance with the Board of Port Commissioners adopted Technology Strategic Plan.

APPROVED AS TO FORM AND LEGALITY:  
GENERAL COUNSEL



By: ~~Assistant/Deputy~~

2014-197

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 14th day of October 2014, by the following vote:

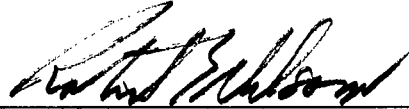
AYES: Bonelli, Castellanos, Malcolm, Merrifield, Moore, Nelson, and Valderrama.

NAYS: None.

EXCUSED: None.

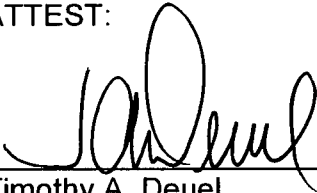
ABSENT: None.

ABSTAIN: None.



Robert E. Nelson, Chairman  
Board of Port Commissioners

ATTEST:



Timothy A. Deuel  
District Clerk

(Seal)