

## **RESOLUTION 2013-91**

### **RESOLUTION SELECTING AND AUTHORIZING AN AGREEMENT WITH PLANETBIDS, INC. FOR VENDOR AND BID MANAGEMENT SERVICES FOR THE PERIOD OF AUGUST 1, 2013 TO JULY 31, 2023 IN AN AMOUNT NOT TO EXCEED \$385,384**

**WHEREAS**, the San Diego Unified Port District (District) is a public corporation created by the Legislature in 1962 pursuant to Harbors and Navigation Code Appendix I, (Port Act); and

**WHEREAS**, the Board of Port Commissioners (BPC) adopted BPC Policy No. 110 establishing a procedure for the administration of contracts and the purchasing of supplies, materials, and equipment and establishing a policy governing the processing and administration of contracts; and

**WHEREAS**, on August 1, 2007, the District entered into an agreement with PlanetBids, Inc. (PlanetBids) for vendor and bid management services to allow the District's procurement department to issue and receive bids and proposals electronically and manage and maintain the vendor database; and

**WHEREAS**, since 2007 the Procurement Department has moved from issuing all solicitations in paper format to issuing all solicitations in electronic format only; and

**WHEREAS**, currently the Procurement Department is receiving bids for public works projects, proposals for request for proposals and qualifications for request for qualifications electronically and by July 1, 2013 anticipates receiving all bids electronically; and

**WHEREAS**, extended agreements with vendor management and bid management systems are considered a best management practice in public procurement as this serves the best interest of the vendors and public agencies through stabilization of vendor management records and bidding processes; and

**WHEREAS**, on October 4, 2012, Request for Proposals (RFP) 12-01 was issued and advertised in the San Diego Daily Transcript and email notifications were sent directly to 486 potential service providers in the vendor database; and

**WHEREAS**, on November 5, 2012, a total of 4 proposals were received and evaluated for responsiveness by District staff and interviews were held with 2 firms on December 14, and 15, 2012; and

**WHEREAS**, a decision analysis rated PlanetBids as the highest total scorer and deemed PlanetBids as the best value to provide vendor and bid management services to the District.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Port Commissioners of the San Diego Unified Port District, as follows:

That the Executive Director or his designated representative is hereby authorized to enter into an agreement, on behalf of the District, with PlanetBids, Inc. for vendor and bid management services for the period of August 1, 2013 through July 31, 2023 in an amount not to exceed \$385,384.

**PASSED AND ADOPTED** by the Board of Port Commissioners of the San Diego Unified Port District, this 11th day of June, 2013, by the following vote:

**AYES:** Castellanos, Malcolm, Merrifield, Moore, Nelson, Smith, Valderrama

**NAYS:** None.

**EXCUSED:** None.

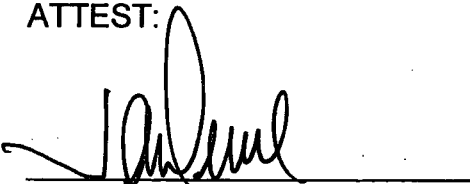
**ABSENT:** None.

**ABSTAIN:** None.



Ann Y. Moore, Chair  
Board of Port Commissioners

ATTEST:



Timothy A. Deuel  
District Clerk

(Seal)