

RESOLUTION 2013-29

RESOLUTION WAIVING BOARD POLICY 110, SECTION II.C TO AUTHORIZE AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH ALCALDE & FAY FOR LEGISLATIVE CONSULTING SERVICES IN WASHINGTON, D.C. EXTENDING THE TERM FOUR (4) MONTHS THROUGH JULY 31, 2013 AND INCREASING THE AGREEMENT AMOUNT BY \$48,000 FOR A NEW MAXIMUM EXPENDITURE AMOUNT NOT TO EXCEED \$426,300 AND AUTHORIZING THE ISSUANCE OF A REQUEST FOR QUALIFICATIONS FOR SERVICE PROVIDERS FOR LEGISLATIVE CONSULTING SERVICES IN WASHINGTON, D.C. BEGINNING AUGUST 1, 2013

WHEREAS, the San Diego Unified Port District (District) is a public corporation created by the Legislature in 1962 pursuant to Harbors and Navigation Code Appendix I (Port Act); and

WHEREAS, the Board of Port Commissioners (BPC) adopted BPC Policy 110 establishing a procedure for the administration of contracts and the purchasing of supplies, materials, and equipment and establishing a policy governing the processing and administration of contracts; and may pass all necessary ordinances and resolutions for the regulation of the District; and

WHEREAS, pursuant to BPC Policy 110 section II.C, BPC authorization is required to enter into a service agreement for services exceeding \$125,000; and

WHEREAS, pursuant to Resolution No. 2010-51 adopted by the BPC on April 6, 2010 the District entered into Agreement No. 21-2010 with Alcalde & Fay, for legislative consulting services in Washington, D.C. for a Three (3) year period commencing April 7, 2010, and ending March 31, 2013, for a maximum expenditure not to exceed \$378,300 on file in the Office of the District Clerk as Document No. 56492; and

WHEREAS, the United States Congress convenes annually during the first week of January for a legislative session that lasts for one calendar year. During each congressional cycle, Representatives adjourn during two periods: the month of August, and again during the winter holidays; and

WHEREAS, during the legislative session, Alcalde & Fay provides District staff with "on-the-ground" representation in Washington, D.C. Activities include meeting with elected officials and their staff, meeting with appointed officials, providing strategic council on relevant legislative actions, advocacy of District positions as directed by the BPC and keeping staff informed on hearings and other legislative activity; and

WHEREAS, the District's current agreement with Alcalde & Fay expires on March 31, 2013, approximately four (4) months prior to the traditional August recess; and

WHEREAS, District staff recommends extending the agreement with Alcalde & Fay through July 31, 2013; and

WHEREAS, extending the agreement duration by four (4) months will provide the District with continuity of service during this period, and will align future agreement terms with the traditional August recess; and

WHEREAS, the extension will increase the amount of the agreement by \$48,000 for a new maximum expenditure amount not to exceed \$426,300 (a copy of the proposed amendment is attached to the corresponding staff report as Attachment B); and

WHEREAS, in addition, the District staff requests authorization to issue a Request for Qualifications to assess service providers of legislative consulting services in Washington, D.C. to begin on August 1, 2013; and

WHEREAS, establishing August 1 as the agreement start date aligns the new service agreement with current and future congressional cycles.

NOW, THEREFORE, BE IT RESOLVED by the Board of Port Commissioners of the San Diego Unified Port District, as follows:

The Board of Port Commissioners hereby waives the bidding procedures enumerated in BPC Policy 110 and the Executive Director or his designated representative is hereby authorized on behalf of the San Diego Unified Port District to enter into Amendment No. 1 to the Professional Services Agreement with Alcalde & Fay, a Virginia corporation for legislative consulting services in Washington, D.C. extending the term four (4) months through July 31, 2013 and increasing the agreement amount by \$48,000 for a new maximum expenditure agreement amount not to exceed \$426,300 and authorize the issuance of a Request for Qualifications for service providers for legislative consulting services in Washington, D.C. beginning August 1, 2013.

2013-29

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 12th day of February, 2013, by the following vote:

AYES: Malcolm, Moore, Nelson, Smith, Valderrama

NAYS: None.

EXCUSED: None.

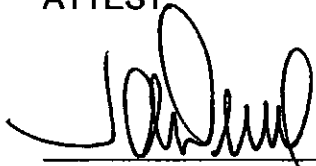
ABSENT: None.

ABSTAIN: None.



Ann Y. Moore, Chair
Board of Port Commissioners

ATTEST:



Timothy A. Deuel
District Clerk

(Seal)