

**RESOLUTION 2013-21**

**RESOLUTION SELECTING AND AUTHORIZING AGREEMENT WITH WAVE TECHNOLOGY SOLUTIONS GROUP, INC. FOR ENTERPRISE CONTENT MANAGEMENT; A) SOFTWARE LICENSING FOR AN AMOUNT NOT TO EXCEED \$697,879 FOR A PERIOD OF 3 YEARS; AND; B) IMPLEMENTATION SERVICES FOR AN AMOUNT NOT TO EXCEED \$957,000 FOR A PERIOD OF 29 MONTHS**

**WHEREAS**, the San Diego Unified Port District (District) is a public corporation created by the Legislature in 1962 pursuant to Harbors and Navigation Code Appendix I, (Port Act); and

**WHEREAS**, the Board of Port Commissioners (BPC) adopted BPC Policy 110 establishing a procedure for the administration of contracts and the purchasing of supplies, materials, and equipment and establishing a policy governing the processing and administration of contracts; and

**WHEREAS**, the BPC authorized staff to develop a Technology Strategic Plan (TSP) at the August 9, 2011 BPC meeting; and

**WHEREAS**, one of the TSP projects approved by the BPC is to implement an Enterprise Content Management System (ECMS) that will help the District better manage the creation, revision, approval, and consumption of electronic documents; and

**WHEREAS**, on October 12, 2012 the District issued Request for Proposals (RFP) 12 – 37 for Enterprise Content Management System Services; and

**WHEREAS**, the District received six (6) proposals, three (3) of which were deemed responsive; and

**WHEREAS**, based on the written proposals, the interview, and a decision analysis using criteria defined in the RFP, the panel recommends selecting and authorizing an agreement with Wave Technology Solutions Group, Inc.; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Port Commissioners of the San Diego Unified Port District, as follows:

That the Executive Director or his designated representative is hereby authorized on behalf of the San Diego Unified Port District to select and enter into an Agreement with Wave Technology Solutions Group, Inc. for enterprise content management software licensing for an amount not to exceed \$697,879 for a period of 3 years; and for enterprise content management implementation services for an amount not to exceed \$957,000 for a period of 29 months.

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 12th day of February, 2013, by the following vote:

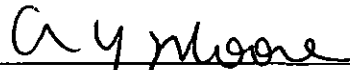
AYES: Malcolm, Moore, Nelson, Smith, Valderrama

NAYS: None.

EXCUSED: None.

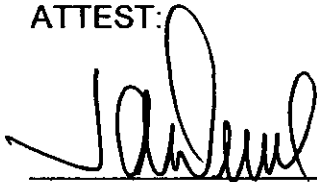
ABSENT: None.

ABSTAIN: None.



Ann Y. Moore, Chair  
Board of Port Commissioners

ATTEST:



Timothy A. Deuel  
District Clerk

(Seal)