









"A financially sustainable Port that drives regional job creation and regional economic vitality."



FY 14/15 FINAL BUDGET

JUNE 10, 2014

THIS PAGE INTENTIONALLY LEFT BLANK

OVERVIEW

The San Diego Unified Port District's (District) budget document has been redesigned and expanded to provide more information and higher-level summaries to assist the reader in understanding how the District plans to meet the needs of the public. The document also includes information on District operations and funding sources so citizens can better understand how the District operates.

The District's budget is divided into five (5) primary sections as presented below:

Section 1 – Introduction

This section contains the Board of Port Commissioners, Mission, Vision, and Core Values, Map of Tidelands, District Information, and Public Trust Doctrine.

This section also contains the Message from the CFO/Treasurer, Budget in Brief, U.S. Economic Forecast, and the Strategic Plan. The Message from the CFO/Treasurer discusses the current state and future plans of the District, which will be included in the final Adopted Budget. The Message from the CFO/Treasurer also highlights the major provisions that have been included in the FY 14/15 Budget and discusses changes from the prior year's budget and budget assumptions used to prepare the budget.

Section 2 – Reader's Guide

This section provides an overview of the District organization, the District's fund and budget document structure, budget process, the budget timetable, and general information. This section is designed to help familiarize the reader with the District and its budget.

Section 3 – Highlights

This section provides an overview of staffing, revenue and expenses, equipment outlay, capital improvement program, major maintenance program, and other fund highlights.

Section 4 – Departments/Cost Centers

In this section, departments and cost centers are organized alphabetically. Departments include mission, vision, objectives, and current services followed by a detailed list of positions, summary of departmental expense, equipment outlay, and expense budget breakdown. The cost centers include a summary of departmental expense and expense budget breakdown.

Section 5 – Appendix

This section contains a variety of other budget-related information including a glossary of terms used in the budget, and Board of Port Commissioners policies affecting the budget.

THIS PAGE INTENTIONALLY LEFT BLANK

SECTION 1 – INTRODUCTION

Board of Port Commissioners	1-3
Executive Leadership Group	1-4
Vision, Mission, and Core Values	1-5
Map of Tidelands	1-6
District Information and Public Trust Doctrine	1-7
Message from the CFO/Treasurer	1-8
Budget in Brief	1-12
U.S. Economic Forecast	1-15
Strategic Plan	1-16

SECTION 2 – READER'S GUIDE

Organization	2-3
Organization Chart	2-5
Overview of Financial Policies and Guidelines	2-6
Budget Timetable	2-8

SECTION 3 – HIGHLIGHTS

Staffing Overview	
Revenue	
Expense	3
Debt Management	3
Equipment Outlay	3
Public Art Fund	3
Environmental Fund	3
Marine Terminal Impact Fund	3
Capital Improvement Program	3
Major Maintenance Program	3
Technology Strategic Plan	3
Technology Management Program	3
Sponsorships & Grants	3

SECTION 4 – DEPARTMENTS/COST CENTERS (Alphabetically)

Board of Port Commissioners	
Business Information & Technology Services Department	
Engineering – Construction Department	
Environmental & Land Use Management Department	
Financial Assistance	
Financial Services Department	
General Services & Procurement Department	
Government & Civic Relations	
Harbor Police Department	
Human Resource Department	
Maritime Department	
Marketing & Communications Department	
Miscellaneous Administration Building	
MSA, Interest and Other	

VTENT

Section - Page

SECTION 4 – DEPARTMENTS/COST CENTERS (continued) Section - Page

SECTION 5 – APPENDIX

Glossary of Terms	5-3
BPC Policy No. 090 – Transfer Between Or Within Appropriated Items	
In Budget	5-7
BPC Policy No. 115 – Guidelines For Prudent Investments	5-1
BPC Policy No. 117 – Operating Reserve Policy	5-22
BPC Policy No. 120 – Capital Improvement Program	5-3
BPC Policy No. 130 – Major Maintenance Program	5-4
BPC Policy No. 609 – Public Art	5-4
BPC Policy No. 730 – Port Environmental Advisory Committee	5-8
Resolution 2013-111 – Resolution Adopting Non-Binding Sense Of The	
Board Related to Amendment of Fiscal Year 2012/2013 Budget	5-9
Resolution 2013-110 – Resolution Adopting The Fiscal Year 2013/2014	5-10
Preliminary Budget And Setting The Date For A Public Hearing On	
The Budget As July 16, 2013	

DEPARTMENTS/COST CENTERS SORTED BY ORGANIZATION CHART

Section - Page

Board of Port Commissioners	4-3
Port Attorney	4-89
Port Auditor	4-95

OPERATIONS

Marketing & Communications Department	4-73
Maritime Department	4-63
Real Estate Department	4-99
Environmental & Land Use Management Department	4-15

FINANCIAL SERVICES

Business Information & Technology Services Department	4-5
Financial Services Department	4-25

ADMINISTRATION

Engineering – Construction Department	4-9
General Services & Procurement Department	4-31
Office of the District Clerk	4-83
Human Resources Department	4-55
Harbor Police Department	4-47

COST CENTERS

Government & Civic Relations	<i>4-41</i>
Financial Assistance	4-23
Miscellaneous Administration Building	4-79
MSA, Interest and Other	4-81
Technology Management Program	4-105
Utilities	4-111

THIS PAGE INTENTIONALLY LEFT BLANK