

BOARD OF PORT COMMISSIONERS SAN DIEGO UNIFIED PORT DISTRICT

POLICY MANUAL TABLE OF CONTENTS

| BPC POLICY NO. | SUBJECT | DATE ISSUED | DATE REVISED | PREVAILING RESOLUTION |
|----------------------|---|----------------|-----------------|--------------------------|
| 001 | ELECTION OF CHAIR, VICE-CHAIR AND SECRETARY OF THE BOARD OF PORT COMMISSIONERS (BOARD) OF THE SAN DIEGO UNIFIED PORT DISTRICT | 12/03/68 | 06/10/08 | 2008-102 |
| 010 | THE SAN DIEGO UNIFIED PORT DISTRICT BOARD OF PORT COMMISSIONERS POLICY MANUAL | 02/07/63 | 11/04/08 | 2008-225 |
| 018 | BOARD ADVISORY COMMITTEES | 05/21/02 | 04/09/13 | 2013-55 |
| 018-A | BOARD STAKEHOLDER FORUMS | 02/12/13 | | 2013-27 |
| 019 | AD HOC COMMITTEES | 08/04/87 | 06/10/08 | 2008-103 |
| 020 | POWERS AND FUNCTIONS OF THE BOARD OF PORT COMMISSIONERS | 02/07/63 | 07/01/08 | 2008-115 |
| 021 | MEETINGS OF THE BOARD OF PORT COMMISSIONERS (BOARD) | 07/30/63 | 09/10/13 | 2013-148 |
| 022 | POWERS AND FUNCTIONS OF PORT ATTORNEY | 03/28/63 | 08/05/08 | 2008-143 |
| 023 | PUBLIC HEARINGS | 01/14/64 | 05/10/16 | 2016-66 |
| 024-A | CONFLICT OF INTEREST | 11/17/70 | 08/05/08 | 2008-144 |
| 030 | POWERS AND FUNCTIONS OF EXECUTIVE DIRECTOR (PRESIDENT/CEO) | 12/03/68 | 08/12/14 | 2014-162 |
| 035 | POWERS AND FUNCTIONS OF THE PORT AUDITOR | 12/10/13 | 10/12/21 | 2021-116 |
| 040 | ESTABLISHMENT OF COMMISSIONER EMERITUS STATUS | 11/25/69 | 06/10/08 | 2008-105 |
| 050 | PUBLIC NOTICE REGARDING AGENDA MATTERS | 03/16/82 | 11/04/08 | 2008-227 |
| 060 | PUBLIC PARTICIPATION IN BOARD OF PORT COMMISSIONERS (BOARD) MEETINGS | 08/02/83 | 06/10/08 | 2008-106 |
| 070 | AGENCY PROVIDED TICKETS OR PASSES | 03/03/09 | 09/16/19 | 2019-108 |
| 080 | UNPLANNED WORK CONSIDERATION | 11/13/12 | | 2012-165 |
| 090 | TRANSFER BETWEEN OR WITHIN APPROPRIATED ITEMS IN BUDGET | 06/11/13 | 10/12/21 | 2021-133 |
| 105 | UNCOLLECTIBLE ACCOUNTS | 12/03/68 | 03/08/11 | 2011-42 |
| 106 | COST RECOVERY USER FEE POLICY | 06/11/13 | 08/12/14 | 2014-166 |
| 110 | PROCEDURE FOR THE ADMINISTRATION OF | 10/06/81 | 05/16/17 | 2017-056 |

BOARD OF PORT COMMISSIONERS SAN DIEGO UNIFIED PORT DISTRICT

POLICY MANUAL TABLE OF CONTENTS

| BPC POLICY NO. | SUBJECT | DATE ISSUED | DATE REVISED | PREVAILING RESOLUTION |
|----------------------|---|----------------|-----------------|--------------------------|
| | CONTRACTS, AGREEMENTS, AND THE PURCHASING OF SUPPLIES, MATERIALS, AND EQUIPMENT, AND GRANTS | | | |
| 111 | SURPLUS MATERIALS AND EQUIPMENT | 12/03/68 | 12/13/16 | 2016-187 |
| 112 | SALE OR EXCHANGE OF REAL PROPERTY | 12/03/68 | 09/02/08 | 2008-174 |
| 114 | PAYMENT OF COMMISSIONS FOR THE LEASING OF TIDELANDS | 12/03/68 | 12/02/08 | 2008-274 |
| 115 | GUIDELINES FOR PRUDENT INVESTMENTS | 01/21/75 | 09/14/21 | 2021-100 |
| 115-A | LOCAL DEPOSITORY INACTIVE DEPOSIT PROGRAM | 06/25/96 | 06/18/19 | 2019-070 |
| 116 | CREDIT AND DEBIT CARD ACCEPTANCE | 07/12/05 | 11/04/08 | 2008-229 |
| 117 | OPERATING RESERVE POLICY | 07/07/09 | | 2009-128 |
| 120 | CAPITAL IMPROVEMENT PROGRAM (CIP) | 01/05/82 | 10/21/15 | 2015-138 |
| 130 | MAJOR MAINTENANCE PROGRAM | 06/11/13 | 04/09/19 | 2019-033 |
| 250 | SERVICE RECOGNITION PROGRAM | 12/03/68 | 11/04/08 | 2008-230 |
| 353 | DISPLAY OF WARES OR MERCHANDISE | 12/03/68 | 09/02/08 | 2008-175 |
| 355 | REAL ESTATE LEASING POLICY | 10/06/81 | 01/10/17 | 2017-012 |
| 356 | PAYMENT OF PREVAILING WAGES | 01/11/72 | 01/16/19 | 2019-010 |
| 357 | APPROVAL OF TENANT PROJECT PLANS | 05/14/74 | 09/02/08 | 2008-178 |
| 358 | SERVICE PROVIDERS', VENDORS', CONTRACTORS' AND LESSEES' COMPLIANCE WITH EQUAL EMPLOYMENT OPPORTUNITY AND NONDISCRIMINATION POLICY | 02/08/00 | 12/10/13 | 2013-207 |
| 359 | EQUAL OPPORTUNITY CONTRACTING POLICY | 01/24/89 | 09/14/21 | 2021-109 |
| 360 | REQUEST FOR PROPOSALS | 05/18/82 | 01/16/19 | 2019-011 |
| 361 | EQUAL EMPLOYMENT OPPORTUNITY AND NON-DISCRIMINATION POLICY | 02/08/00 | 09/14/21 | 2021-110 |
| 362 | AMERICANS WITH DISABILITIES ACT (ADA) POLICY | 04/12/05 | 07/06/10 | 2010-109 |
| 366 | EMPLOYER - EMPLOYEE RELATIONS RESOLUTION | 07/21/08 | 09/02/08 | 2008-180 |
| 371 | RECORDS AND INFORMATION MANAGEMENT POLICY | 06/04/02 | 09/12/18 | 2018-145 |

BOARD OF PORT COMMISSIONERS SAN DIEGO UNIFIED PORT DISTRICT

POLICY MANUAL TABLE OF CONTENTS

| BPC POLICY NO. | SUBJECT | DATE ISSUED | DATE REVISED | PREVAILING RESOLUTION |
|----------------------|--|----------------|-----------------|--------------------------|
| 380 | SPORTFISHING | 06/30/81 | 04/07/09 | 2009-66 |
| 401 | REPAIR OF VESSELS AT PUBLIC BERTHS | 07/28/08 | 12/02/08 | 2008-249 |
| 452 | PERMIT FEES FOR THE USE OF THE DISTRICT'S PUBLIC PARKS FOR SPECIAL EVENTS | 06/09/98 | 05/16/17 | 2017-059 |
| 455 | RE-ROUTING OF HARBOR DRIVE EVENTS DUE TO CRUISE SHIP ACTIVITY | 02/24/04 | 12/02/08 | 2008-277 |
| 601 | DOCUMENT REPRODUCTION FOR THE PUBLIC | 02/27/63 | 11/04/08 | 2008-231 |
| 608 | TENANT PERCENT FOR ART PROGRAM | 11/08/11 | 03/09/21 | 2021-022 |
| 609 | PUBLIC ART PROGRAMS | 12/14/82 | 03/09/21 | 2021-023 |
| 630 | FRAUD PREVENTION POLICY | 07/11/06 | 10/12/21 | 2021-117 |
| 640 | CLAIMS | 07/11/63 | 06/11/13 | 2013-100 |
| 641 | TRAVEL AND BUSINESS EXPENSE REIMBURSEMENT POLICY | 01/07/86 | 08/14/12 | 2012-118 |
| 642 | REIMBURSEMENT FOR TRANSPORTATION EXPENSE | 01/08/74 | 03/11/86 | 86-80 |
| 713 | TENANT LANDSCAPING IMPROVEMENTS AND MAINTENANCE | 12/03/68 | 02/03/09 | 2009-32 |
| 715 | WATER CONSERVATION | 06/26/90 | | 90-215 |
| 725 | TRANSITION ZONE POLICY | 06/10/08 | | 2008-112 |
| 730 | PORT ENVIRONMENTAL ADVISORY COMMITTEE POLICY | 06/06/06 | 04/13/21 | 2021-036 |
| 735 | ENVIRONMENTAL MITIGATION PROPERTY | 06/06/06 | 08/05/08 | 2008-147 |
| 736 | GREEN PORT POLICY | 12/11/07 | 09/02/08 | 2008-183 |
| 737 | INTEGRATED PEST MANAGEMENT | 08/25/98 | 11/04/08 | 2008-244 |
| 750 | GUIDELINES FOR IMPLEMENTING GREENHOUSE GAS (GHG) REDUCTION MEASURES | 12/10/13 | | 2013-218 |
| 752 | GUIDELINES FOR CONDUCTING PROJECT CONSISTENCY REVIEW RELATED TO THE INTEGRATED PORT MASTER PLAN UPDATE | 12/10/13 | | 2013-221 |
| 770 | DISPLAY SIGNS FOR LESSEES AND TENANTS | 12/03/68 | | 68-298 |
| 771 | SAN DIEGO UNIFIED PORT DISTRICT TIDELANDS ACTIVATION PROGRAM | 05/06/14 | 03/09/21 | 2021-024 |

BOARD OF PORT COMMISSIONERS SAN DIEGO UNIFIED PORT DISTRICT

POLICY MANUAL TABLE OF CONTENTS

| BPC POLICY NO. | SUBJECT | DATE ISSUED | DATE REVISED | PREVAILING RESOLUTION |
|----------------------|---|----------------|-----------------|--------------------------|
| 772 | GUIDELINES FOR CONDUCTING PROJECT CONSISTENCY REVIEW FOR WIRELESS COMMUNICATION FACILITIES | 12/09/14 | | 2014-567 |
| 773 | MARITIME INDUSTRIAL IMPACT FUND (MIIF) | 03/10/15 | 06/11/15 | 2015-80 |
| 774 | POND 20 ECONOMIC DEVELOPMENT FUND ("EDF") | 11/17/15 | 04/13/21 | 2021-054 |
| 775 | GUIDELINES FOR THE PROTECTION, ENCOURAGEMENT AND, WHERE FEASIBLE, PROVISION OF LOWER COST VISITOR AND RECREATIONAL FACILITIES | 03/08/16 | | 2016-36 |
| 776 | PORT AUDIT OVERSIGHT COMMITTEE POLICY | 12/13/16 | 10/12/21 | 2021-118 |
| 777 | EMERGENCY MANAGEMENT | 04/11/17 | 04/14/20 | 2020-045 |
| 779 | TEMPORARY RENT DEFERRAL PROGRAM REHIRE POLICY | 05/19/20 | | 2020-051 |